



Householder Application for Planning Permission for works or extension to a dwelling and listed building consent.

**Town and Country Planning Act 1990
Planning (Listed Buildings and Conservation Areas) Act 1990**

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	
Suffix	
Property name	The Close
Address line 1	Church Square
Address line 2	Melbourne
Address line 3	
Town/city	Derby
Postcode	DE73 8JH

Description of site location must be completed if postcode is not known:

Easting (x)	438896
Northing (y)	325024

Description	
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2. Applicant Details

Title	Mr
First name	Kevin
Surname	Allison
Company name	
Address line 1	The Close, Church Square
Address line 2	Melbourne
Address line 3	

2. Applicant Details

Town/city	Derby
Country	
Postcode	DE73 8JH
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☒ Yes ☐ No

3. Agent Details

Title	
First name	Stuart
Surname	Spiller
Company name	Stuarch
Address line 1	21 Stoke Road
Address line 2	
Address line 3	
Town/city	Hinckley
Country	United Kingdom
Postcode	LE10 0EA
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe the proposed works:

Penetrating internal walls as shown on drawing, various internal and external works as described on submitted documents including the inclusion of an Electric Vehicle Charging Point on the boundary wall.

Has the work already been started without consent?

☐ Yes ☒ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

5. Listed Building Grading

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☒ Grade II

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☒ No

6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☒ No

7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes ☒ No

8. Listed Building Alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

☒ Yes ☐ No

b) works to the exterior of the building?

☒ Yes ☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☒ Yes ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

01A_2166, 02C_2166, 03D_2166_00

9. Materials

Does the proposed development require any materials to be used?

☐ Yes ☒ No

10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☒ No

11. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☒ No

12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☒ No

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	
Surname	
Reference	

Date (Must be pre-application submission)

17/11/2020

Details of the pre-application advice received

In the case of the fire surround the brick example is clearly a latter replacement and replacing it with something more in keeping would likely be supported - however listed building consent will be required as this will be an alteration to the building.
In the case of the EV charging point this will require planning permission. Charging points, whether mounted to existing walls or free standing totums are usually permitted development but not within the curtilage of listed buildings. A unit mounted to existing walls would require both planning permission and listed building consent while a freestanding one would just require planning permission.
The main difference between the two types of permission is that there is no fee for listed building consent but there is a fee of £209.00 for planning applications. There is a joint form on which planning permission and listed building consent can be sought at the same time.
I don't foresee any in principle objections to the proposed works - applications will need to provide detail of what is proposed so you would need to identify a suitable style/design of charging unit - for the fire surround if this is something you plan to source from architectural salvage but have not yet obtained then state this in the application and we can include a condition that once a replacement surround has been identified you will need to provide us with details prior to it being installed.

15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent. ☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

16. Ownership Certificates and Agricultural Land Declaration

Certificate Of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

16. Ownership Certificates and Agricultural Land Declaration

- ☐ The applicant
☒ The agent

Title	Mr
First name	Stuart
Surname	Spiller
Declaration date	29/11/2021

☒ Declaration made

17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	29/11/2021
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